

„The protection of your privacy when processing personal data and the security of this data is important to PHH Rechtsanwälte GmbH (hereinafter referred to as PHH Rechtsanwälte). PHH Rechtsanwälte undertakes to treat all personal data that will be collected when you visit the website as strictly confidential, and only to process it in accordance with the applicable data protection regulations.

PHH Rechtsanwälte wants you, as a user of the services, to understand how PHH Rechtsanwälte uses information and what options are available to you to protect your data.

In this Privacy Policy, you will find information as to the kind of data that will be collected by PHH Rechtsanwälte, the purposes for which PHH Rechtsanwälte collects the data and what PHH Rechtsanwälte will do with the collected data. As this is important, PHH Rechtsanwälte would hereby like to request you to read the following information carefully. If you have any questions, please do not hesitate to contact PHH Rechtsanwälte at [datenschutz@pnh.at](mailto:datenschutz@pnh.at).

## 1. PRIVACY POLICY

In this Privacy Policy, you will find the following information:

- what data will be collected by PHH Rechtsanwälte and for what reasons
- how PHH Rechtsanwälte will use these data.
- what options PHH Rechtsanwälte offers, including instructions as to how information can be accessed and how it can be updated.

## 2. USE OF COOKIES

### 2.1. What are cookies?

Cookies are small text modules that a website stores on the user's device. Many cookies contain a so-called cookie ID. A cookie ID is a unique identifier of the cookie. It consists of a character string through which websites and servers can be assigned to the specific internet browser in which the cookie has been stored. This enables the websites and servers visited to distinguish the individual browser of the data subject from other Internet browsers that contain other cookies. A specific

internet browser can be recognised and identified using the unique cookie ID.

By using cookies, PHH Rechtsanwälte is enabled to provide you with more user-friendly services than would be possible without the setting of cookies.

A cookie can be used to optimise the information and offers provided on the website to the user's benefit. There are 3 categories of cookies:

- Strictly necessary cookies to ensure basic functions of the website.
- Functional cookies to ensure website performance.
- Targeted cookies to improve the user experience.

### 2.2. What kind of cookies will be set by PHH Rechtsanwälte?

#### 2.2.1 Statistical evaluation

In the course of your visit to the website, the following data will be collected:

- Request (file name of the requested file)
- Browser type/version (e.g.: Internet Explorer 8.0)
- Browser language (e.g.: German)
- Operating system used (e.g.: Windows Vista)
- Inner resolution of the browser window
- Screen resolution
- JavaScript activation
- Cookies on/off
- Colour depth
- Referrer URL (the page previously visited)
- IP address – will be deleted immediately
- Time of access
- Clicks

#### 2.2.2 Session Cookies

PHH Rechtsanwälte uses session cookies, which are absolutely necessary for functionality purposes while using the website. At the end of each session (as soon as you leave the website), all the data that have been collected about you in this period will be deleted.

## 2.2.3 Functional restrictions without Cookies

If you have a general cookie ban in place that will not allow PHH Rechtsanwälte to set its cookies, certain functions and pages will not work for you as expected; above all, the login will not work.

You may delete cookies that are already on your computer at any time. The procedure for doing this may differ, depending on the browser; for more information, please refer to the browser instructions (see under "Help" in the browser menu).

## 3. REMARKETING / RETARGETING

### 3.1. Facebook

Remarketing tags of the social network Facebook, 1601 South California Avenue, Palo Alto, CA 94304, USA are integrated on the website. These remarketing tags establish a direct connection between your browser and the Facebook server when you visit the website. In this way, Facebook is informed that you have visited the website from your IP address, which means that your visit to the website is assigned to your Facebook user account. The information obtained in this way can be used by PHH Rechtsanwälte for creating and displaying Facebook ads. As a provider, PHH Rechtsanwälte has no knowledge of what information is transmitted to Facebook and how it is used by Facebook. For more information, see Facebook's privacy policy at <https://www.facebook.com/about/privacy/>. If you do not want any of your data to be recorded via Custom Audience, you may deactivate Custom Audiences at <https://www.facebook.com/settings/?tab=ads>.

#### 3.1.1 Social Media-Plug-Ins

You may connect directly to Facebook via the "Share" menu. Personal data will only be transmitted after you have clicked on the share icons.

## 4. USE OF EXTERNAL FONTS

The website uses external fonts ("web fonts"), known as Google Fonts. Google Fonts is a service of Google Inc. ("Google"). These web fonts are integrated by calling up a server, usually a Google server in the USA. In this way, information about the websites you have visited will be transmitted to the server. Google will also store the IP address of the browser on your device on this website. For more information, see Google's privacy policy, which you can access here: <https://fonts.google.com/about>.

## 5. GOOGLE MAPS

This website uses Google Maps to display a map. Google Maps is operated by Google Inc. ("Google"). By using this website, you consent to the collection, processing and use of the automatically collected data, as well as of the data you have entered, by Google, one of its representatives, or third parties.

You will find the terms of use for Google Maps at [https://www.google.com/intl/de\\_US/help/terms\\_maps.html](https://www.google.com/intl/de_US/help/terms_maps.html).

### 5.1 Google Data Protection Centre and Privacy Check

Details regarding Google's data protection declaration may be found at <https://www.google.at/intl/de/policies/privacy/>.

You may use the Google privacy check at <https://myaccount.google.com/privacycheckup> to check and change your data protection settings for Google products.

## 6. GOOGLE ANALYTICS

We use functions of the Google Analytics web analytics service. The provider is Google Inc., 1600 Amphitheater Parkway Mountain View, CA 94043, USA.

Google Analytics uses goal-oriented cookies. The information generated by the cookie set by Google Analytics about your use of the website (including your IP address) will be transmitted to a Google server in the USA and stored there.

Google will use this information to evaluate your use of the website, to compile reports on website activity for website operators and to provide other services related to website activity and internet usage. Google may pass on information to third parties if this is required by law or if third parties process this data on behalf of Google. Under no circumstances will Google link your IP address with other Google data.

For more information on the handling of user data at Google Analytics, see Google's data protection declaration.

You can prevent the collection of the data generated by the cookie and related to your use of the website, as well as the processing of this data by Google, by downloading and installing a browser plug-in (<http://tools.google.com/dlpage/gaoptout?hl=de>).

## 7. USE OF THE DATA COLLECTED BY PHH Rechtsanwälte

PHH Rechtsanwälte will use the data collected in the course of providing its services to provide, maintain, protect and improve the services, to develop new services and to protect PHH Rechtsanwälte and its users.

If you contact PHH Rechtsanwälte, PHH Rechtsanwälte will process your data for the purpose of contacting you.

Using data collected through cookies and other technologies such as pixel tags, PHH Rechtsanwälte will be able to improve your user experience and the quality of its services as a whole. For example, storing your preferred language setting will enable the services to be displayed in your preferred language.

Before using information for purposes other than those listed in this Privacy Policy, PHH Rechtsanwälte will request your consent.

PHH Rechtsanwälte processes personal data on its own servers, which are located in Austria.

## 8. TRANSPARENCY AND CONTROL

To address your individual concerns about data protection in the best possible way, we aim to state the nature of the data collected by PHH Rechtsanwälte as clearly as possible.

You may also set your browser so as to block all cookies or to have a message displayed as soon as a cookie is set by PHH Rechtsanwälte. However, keep in mind that the website may not work properly if you have disabled cookies.

## 9. DATA SECURITY

PHH Rechtsanwälte makes every effort to protect itself and its users against unauthorised access to or unauthorised changes, disclosure or destruction of data, including, but not limited to:

- encrypting many of its services using SSL/TLS.
- reviewing its collection, storage and processing practices, including physical security measures, to protect against unauthorised access to systems
- limiting access to personal data to employees and contractors of PHH Rechtsanwälte who require access to the data because they are obliged to process them on behalf of PHH Rechtsanwälte, who are subject to strict obligations of confidentiality and who will have to face consequences under

employment, administrative and/or criminal law if they fail to meet such confidentiality obligations.

## 10. SCOPE OF APPLICATION OF THE PRIVACY POLICY

This Privacy Policy applies exclusively to the PHH Rechtsanwälte website.

This Privacy Policy shall not apply to services offered by other companies or individuals, including products or websites that may appear in search results, websites that may include services provided by PHH Rechtsanwälte, or other websites linked to services from PHH Rechtsanwälte. The Privacy Policy does not cover the handling of information by other companies or organisations that advertise services and may use cookies, pixel tags and other technologies to provide and offer relevant advertisements.

## 11. DATA SUBJECTS' RIGHTS

The data protection regulations grant you extensive rights regarding your data. You may exercise these rights by sending an email to [datenschutz@phh.at](mailto:datenschutz@phh.at). These rights include, without being limited to, the following:

### 11.1. RIGHT TO INFORMATION

Within the period stipulated in the applicable statutory provisions, PHH Rechtsanwälte will, upon request, provide you with extensive information about all data referring to you that have been stored by PHH Rechtsanwälte. In addition to personal data, this information also includes the type and purpose of processing.

### 11.2. RIGHT TO CORRECTIONS

You are entitled to demand, at any time, that PHH Rechtsanwälte correct, supplement or change your personal data. PHH Rechtsanwälte may require proof of your identity before complying with such a request.

### 11.3. RIGHT TO DATA TRANSFER

As far as this is technically possible, you have the right to have all the data referring to you that has been stored by PHH Rechtsanwälte transferred to another company.

## 11.4. RIGHT TO DELETION

At your request, PHH Rechtsanwälte will delete all of your personal data stored by PHH Rechtsanwälte within the statutory period. In cases where there is a statutory retention requirement, the data will only be deleted after the expiry of this period. Such data will be blocked internally for further use.

## 12. RIGHT TO DELETION

You may revoke your consent to the collection and processing of your data, entirely or partially, at any time with effect for the future. Up to the date of revocation, any processing of your data will be lawful. In case of revocation, PHH Rechtsanwälte will immediately delete your data to the extent requested by you, or block it for further use. To inform us of your wishes, please contact PHH Rechtsanwälte at [datenschutz@phh.at](mailto:datenschutz@phh.at).

## 13. REVOCATION OF CONSENT

You may revoke your consent to the collection and processing of your data, entirely or partially, at any time with effect for the future. Up to the date of revocation, any processing of your data will be lawful.

In case of revocation, PHH Rechtsanwälte will immediately delete your data to the extent requested by you, or block it for further use. To inform us of your wishes, please contact PHH Rechtsanwälte at [datenschutz@phh.at](mailto:datenschutz@phh.at).

## 14. ALTERATIONS

This Privacy Policy may be altered from time to time. All alterations to the Privacy Policy will be published on this website.